

**Citizen Oversight Committee – Measures O & L
San Mateo Union High School District
Meeting Minutes**

Meeting Date: May 24, 2022
Place: District Office via Zoom, 650 N. Delaware Street, San Mateo
Time: 5:30 pm
Prepared by: Jasmine Solis, Capital Facilities Specialist

Citizen Oversight Committee members in attendance:

Simon Mazzola (SM) Erica Lyons (EL)
Wanda Horton (WH) Sherry Haber (SH)

SMUHSD Staff and Board of Trustees members in attendance:

Yancy Hawkins, Associate Superintendent, Chief Business Officer (YH)
Monique Castellon, Executive Coordinator for The Associate Superintendent (MC)
Jose Quintana, Capital Facilities Fiscal Manager (JQ)
Robert Griffin, Board President (RG)
Ligia Andrade Zuniga, Board of Trustee (LAZ)

Others in attendance:

Todd Lee (TL)

Members not in attendance:

Michael Kennedy (MK)
Neal Kaufman (NK)
Mike Loy (ML)

NOTES:

1. Meeting was called to order at 5:37 P.M.

1. Introductions..... Yancy Hawkins (YH) Begins the meeting by asking everyone to introduce themselves and address if they are a Committee Member or Staff.
2. Public Comment Simon Mazzola
There were no public comments.
3. Approve Minutes from March COC Meeting..... Simon Mazzola (YH) noted that March meeting minutes and minutes from today's meeting will be brought to the Committee for approval at the next COC Meeting.
4. Measure L Financial Update – March 31, 2022..... Yancy Hawkins (YH) presented update as of March 31, 2022 and noted that the overall budget of projects approved by the BOT has gone up by \$3M as a result of the DW HVAC Controls Project that was approved and moving forward. (YH) opened up for questions. No questions.
5. Measure L Construction and Planning Update..... Todd Lee (TL) presented an update on Measure L Projects completed, in construction, in design and starting construction in summer 2022, along with the financial summary. (TL) opened up

for questions. (EL) asked if on a consumer level, the cost and availability of materials has made it more difficult for the projects, including completion at a timely manner. (SH) asked how left over money from projects under budget are managed and or allocated. (SM) asked how the contractors are handling price increases and if change orders are a result of this.

6. Set Next Regular Meeting Date

(YH) noted the next meeting will be a tour and will work with MC to set up a date at the end of summer.

f. Adjournment - Meeting adjourned at 6:27 P.M.

END OF MEETING MINUTES